

**Princeton Public Library Policy:
Bulletin Board Use**

The primary function of library bulletin boards is to provide space for library program flyers and notices. Secondly, organizations and individuals may post notices and publications subject to the following guidelines:

Information to be posted must be left at the circulation desk for the Director to review. If appropriate, it will be posted by the Director within 24 hours.

Posting of materials is limited to bulletin board areas. Materials may not be taped, stapled, or glued anywhere else in the library.

The appearance and content of any posted materials must be suitable for display in a public space (see Appropriate Library Use).

Notices or publications advertising for-profit organizations, items for sale, or services for sale will not be posted.

Materials posted must be of reasonable size in relation to the space, and will not be accepted if they detract from the effective use of space.

Notices of events will be taken down as soon as the event is over.

Non-event related postings will generally not be posted for longer than three weeks.

The library is not responsible for maintaining or returning materials posted.

Application of these guidelines will be based on the judgement of the Library Director. Appeals may be made to the library board.

Passed by the Board 5/4/2020